University of Minnesota Libraries-Twin Cities
Application for Borrowing Privileges
U of M Unregistered Students

This form may be used to certify the student status who are completing incomplete classes, a senior paper, research/honors projects, or engaged in thesis/dissertation research, but who are not registered for classes, and need to maintain library borrowing privileges and access to electronic databases for one semester.

Note: Graduate students who have completed all coursework and (if applicable) thesis credit requirements, and who must maintain registration to meet the registration requirement, should register for GRAD 999 (zero-credit, zero-fee, non-graded registration option) through One Stop.

The University of Minnesota Libraries requires the completion of this application in compliance with the following:

- Legally binding license agreements, which mandate that remote database access be limited to currently registered students.
- Graduate School policy, which states that students must be registered every Fall and Spring term to maintain active student status.

To the Student
Fill in the following information about yourself and have your professor, advisor, administrative assistant, or Department Chair, and date the next section. Please bring the completed form to the address listed at the bottom.

Name: ____________________________________________ (Last) (First) (M.I.)
Student ID No.: ___________________ U of M E-mail Address: ___________________@umn.edu

Academic Status: Undergrad _____ Undergrad (Honors) _____ Graduate _____ Professional _____

Street Address: ____________________________________________

City: ____________________________________________ State: __________________________
Secondary E-mail Address: ___________________ Phone #: ___________________

To the Advisor, Department Chair, or Director of Graduate Studies
I certify that the student named above is in good standing and making a satisfactory progress towards a major and degree. This student will be continuing to work through the semester listed below. This certification will be used only for granting of library privileges and access to library databases.

Select just one: Fall _____ Spring _____ Summer _____
(Spring semester certification will provide library privileges through the summer session)

Name (printed): ___________________ Title: ___________________
Signature: ___________________ Date: ___________________
College or Department: ___________________ E-mail Address: ___________________@umn.edu
Campus Address: ____________________________________________

Return completed application to: Borrowing Privileges and Fines, 110 Wilson Library, 309 19th Avenue South, Minneapolis, Minnesota 55455, or Fax to 612-626-8968. Questions may be directed to the Borrowing Privileges and Fines at 612-624-3383 or fines@umn.edu.